**Guide to SMART Goals**

Writing your goals in SMART format will assist in making sure your goals help you maximize your professional potential for yourself, your students and your district, and the community you serve.

**S**- Specific

**M-** Measurable

**A**- Attainable

**R**- Results-based

**T**- Time-bound

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| --- | --- | --- | --- | --- |
| **State an intention to engage in learning** | **Describe an area of focus for the learning** | **Include Rationale** | **Add activities** | **Predict a completion date** |
| I will acquire | Multiple strategies | To improve classroom discipline | By participating in a book study | By the end of 2012-2013 school year |
| I will investigate | Interdisciplinary  Strategies | To incorporate reading objectives in my classroom | By participating in a PLC | During the 12-13 and 13-14 school year |
| I will enhance my abilities for intervention | For students at risk and those with disabilities | To assist in closing the gap among subgroups | By attending conferences/ district trainings/ grade level meetings | During the 13-14 school year |
| I will enhance my skills | In both interpreting and using data | To appropriately adjust instruction to enhance student learning | By participating in grade level meeting and value-added training | By the end of the 13-14 school year |